



ASSAM GRAMIN VIKASH BANK

H.O. : G.S. Road, Bhangagarh, Guwahati-781005

Photograph
of the
Applicant

APPLICATION FOR FINANCIAL ASSISTANCE TO A PROFESSIONAL (e.g. Doctors, Architects, Carpenters, Electricians, Tailors etc.)

The Manager

Date.....

_____ Branch

Dear Sir,

I/We hereby apply for a total financial assistance of Rs.....from the Bank for the following purpose(s). The period/s for which advance/s is /are required and weekly/monthly/quarterly/half yearly/annual instalments I/We will be able to pay are indicated against each item.

	Total Cost (Rs)	Amount of Advance Required (Rs.)	Total Period of advance (in months)	Instalment(s)	
				Period	Amount (Rs.)
(a) Purchase price of place or Advance rent/compensation to be paid					
(b) Cost of equipment/s to be purchased					
(c) For meeting recurring expences purchase of raw materials					
(d) Any other Purpose * (Please state purpose)					
TOTAL RS.					

The following arrangements will be made for raising margin money.

Date.....20

Yours faithfully

* e.g. repayment of loan from a money lender, personal maintenance expenses for reasonable period etc.

A. PARTICULARS OF THE APPLICANT :

- I) Name/s of the applicant :
 II) Father's /Husband's name :
 III) Residential Address & Contact No. :
 a) Present :
 b) Permanent :
 IV) Age, whether married or unmarried. :
 Number of dependants in the family :
 V) Educational Qualifications, if any :

* in case application relates to Partnership/Private Ltd. Co., details thereof including names of all Partners/ Directors and of capital brought in and personal assets outside the partnership/company to be furnished seperately. In case of partnership please state whether it is registered as a firm under Partnership Act. and/or under income Tax Act.

B. BUSINESS PARTICULARS :

- i) Nature of Profession :
 ii) Date of commencement. :
 proposed date of commencement :
 iii) Place (with full address where the :
 profession is carried on or proposed :
 to be carried on and whether the :
 place is rented/to be rented in his :
 own name or owned/to be owned :
 by the applicant. :
 iv) Practical experience of the applicant :
 in the profession :
 v) Particulars of working :

Last 3 years (where applicable)			Project working after the advance is availed of)				
20	20	20			20	20	20
			Income	Rs.			
			Less Expenses	Rs.			
			Net Earning/ Loss	Rs.			

State Particulars of Income Tax Assessments :

Employment Existing & Potential	Existing		Potential	
	Full Time	Part Time	Full Time	Part Time
1. Supervisory				
2. Skilled or unskilled manual worker				
3. General Staff (Clerical etc.)				

- vi) Please give particulars, if any, of arrangements to obtain technical and professional advice and service :

C) If the advance is required for purchase of equipments, give particulars	Type of Equipment	Purchase Price	From whom to be purchase
	1.		
	2.		
	3.		
	4.		
	5.		

D) If the advance is required for meeting recurring expenses state each item of expenses separately with the amounts shown there against:	Item	Rs.	Item	Rs.

E) If the advance is required for any other purpose, furnish the necessary particulars.	1.
	2.
	3.
	4.
	5.

G. Miscellaneous: i) Has the applicant got any insurance policy? If so give particulars and present borrowings, if any, against it/them Total No. & Amount of Policy. No., (Quantity) Amount	Amount of Policy	Policy No. (Distinctive No.)	Date of Issue	Date of Maturity	Annual Premium	Premium paid upto	Whether Charged to any party (if so name & particulars)	Surrender valuke if known
TOTAL								

	Name of Banker	Account	Balance (mention Credit or Debit & Date)
ii) Name(s) of present Banker(s) and nature of account(s) maintained			

iii) Name/s particulars of other institutions/ Central/State Government from/to whom the applicant has borrowed / applied

iv) If you are paying Income-tax show amount and date of tax paid, paid Date.....	20..... Rs.	20..... Rs.	20..... Rs.	20..... Rs.

- v) Give name and addresses of the following (1)
(For new entrants references of any two persons would be adequate) (2)
- a) Professional association, society, guild, etc. of which you are a member.
- b) Two persons in your line of profession / activity who know you well (1)
(2)
- c) Two of your customers (1)
(2)
- d) Two of your suppliers (if any) (1)
(2)
- e) Details of Securities offered Primary –
Collateral –

**DETAILS OF PRESENT ASSETS AND LIABILITIES OF THE APPLICANT
AS ON.....**

ASSETS		LIABILITIES	
Property/Assets (details as under) Including Cash/Bank balance			
1.	Rs.	Borrowing from friends, relatives etc.	Rs.
2.	Rs.	Borrowing from banks	Rs.
3.	Rs.	Borrowing from money lender	Rs.
4.	Rs.	Other liability (if any)	Rs.
5.	Rs.		
6. Cash & bank balance			
	Rs.	TOTAL	Rs.
	Rs.	Net Worth	Rs.

- 1) The particulars furnished above are, to the best of my/our knowledge, true and correct.
- 2) The advance, if granted, will be utilised for the purpose for which it is granted.
- 3) My/Our banking business will be confined only to your bank and I/we will deposit my/our earnings in my/our account with you.
- 4) I/We will not borrow from any other or any other source during the currency of the advance with out prior consent in writing.

Yours faithfully

Date

(Signature of Applicant)

(N.B. Branch Recommendation & Processing is to be made in seperate sheet.)