

ASSAM GRAMIN BANK
HEAD OFFICE: GUWAHATI
ASSETS & LIABILITIES FOR EMPLOYEES
Return of Assets & Liabilities on First Appointment as on.....
(Under Sec 44 of the Lokpal and Lokayuktas Act, 2013)

1. Name of the Public Servant in full:
(in block letters)

2. (a) Present public position held
(Designation, Name and address of organization)

(b) Service to which belongs
(if applicable)

Declaration:

I hereby declare that the return enclosed namely, Forms I to IV are complete, true and correct to the best of my knowledge and belief, in respect of information due to be furnished by me under the provisions of section 44 of the Lokpal and Lokayuktas Act, 2013.

Branch:

Signature:

Date:

Employee No:

Note 1. This return shall contain particulars of all assets and liabilities of the public servant either in his/her own name or in the name of any other person. The return should include details in respect of assets/ liabilities of spouse and dependent children as provided in section 44 (2) of the Lokpal and Lokayuktas Act, 2013.

(Section 44(2): A public servant shall, within a period of thirty days from the date on which he makes and subscribes an oath or affirmation to enter upon his office, furnish to the competent authority the information relating to

(a) The assets of which he, his spouse and his dependent children are, jointly or separately, owners or beneficiaries;

(b) His liabilities and that of his spouse and his dependent children

Note 2. If a public servant is a member of Hindu Undivided Family with co-parcenary rights in the properties of the family either as a "Karta" or as a member, he should indicate in the return in Form No. III the value of his share in such property and where it is not possible to indicate the exact value of such share, its approximate value. Suitable explanatory notes may be added wherever necessary.

Note 3. "Dependent children" means sons and daughters who have no separate means of earning and are wholly dependent on the public servant for their livelihood. (Explanation below Section 44 (3) of Lokpal and Lokayuktas Act, 2013)

FORM NO. I

Details of Public Servant, his/her spouse and dependent children (Appendix- II [Rule 3(1)])

Sl No.	Relationship	Name	Public Position held, if any	Whether return being filed by him/her, separately

Date:

Signature

Statement of movable property on first appointment as on
 Details of the movable assets of self, spouse and dependent children:

[illegible]

[illegible]

(viii)	Jewellery, bullion and valuable thing (s) (give details of approximate weight- plus or minus 10 gms in respect of gold & precious stone plus or minus 100 gms in respect of silver) Jewellery ***** Bullion	Jewellery	Weight (in gms)	Amount in Rupees							
		Gold									
		Silver									
		Precious stones/precious metals									
		Gold									
		Silver									
		Precious stones/precious metals									
(ix)	Any other assets	In Details	Amount in Rupees								
		Furniture									
		Fixtures									
		Antiques									
		Painting									
		Electronic equipments									
		Others									

Branch:
Date:

Signature
Employee No:

Note 1: Assets in joint name indicating the extent of joint ownership will also have to be given.

Note2: In case of deposits/Investments, the details including Amount, date of deposit, the scheme, Name of the Bank/Institution and Branch are to be given.

Note3: Value of Bonds/Share Debentures as per current market value in Stock exchange in respect of listed companies and books values in case of unlisted firms.

Note4: Details including amount is to be given separately in respect of each investment.

Note5: Under (ix) details of movable assets not covered in (i) to (viii) above valuing individually over two months basic pay (where applicable), or Rs. 1.00 lakh as the case may be.

Note6: (ii to v): Investments above 2 lacs to be reported individually .Investments below Rs. 2 lacs may be reported together.

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FORM NO. III

Statement of immovable property on first appointment as on

(e.g. Land, House, Shops, Other Buildings, etc.)

[Held by Public Servant, his/her spouse and dependent children]

Sl. No.	Description of property (Land/House/Flat/Shop/Industrial etc.)	Precise location (Name of district, Division, Taluk and Village in which the property is situated and also its distinctive number, etc.)	Area of land (in case of land and buildings)	Nature of land in case of landed property	Extent of interest	If not in name of public servant, state in whose name held and his/her relationship, if any to the public servant	Date of acquisition	How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise (and name with details of person/ persons from whom acquired (address and connection of the Government servant, if any, with person/persons concerned) please see Note 1 below) and cost of acquisition	Present value of the property (If exact value not known, approx. value may be indicated)	Total annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

Branch:

Date:

Signature

Employee No:

Note(1) For purpose of column 9, the term "lease" would mean all lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant such a lease should be shown in this Column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent

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FORM NO. IV

Statement of Debts and Other Liabilities on first appointment as on

Sl. No.	Debtor (Self/Spouse or dependent children)	Amount	Name and address of Creditor	Date of incurring Liability	Details of Transaction	Remarks
1	2	3	4	5	6	7

Branch:

Date:

Signature

Employee No:

Note 1: Individual items of loans not exceeding two months basic pay (where applicable) and Rs. 1.00 lakh in other cases need not be included.

Note 2: The Statement should also include various loans and advances (exceeding the value in Note 1) taken from Bank, Companies, FI, Central/State Govt. & from individuals AND advances available from the employer like advance for purchase of conveyance, house building advance, etc. (other than advances of pay and traveling allowance), advance from the PF/GP Fund and loans on Life Insurance Policies and fixed deposits.